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Proposed programme budget for the biennium 2012-2013

Proposals for financing associated costs for 2012 from within the approved budget for the capital master plan

Report of the Secretary-General

Summary

The present report is submitted pursuant to section II of General Assembly resolution 65/269, in which the Assembly requested the Secretary-General to submit to it at the main part of its sixty-sixth session, in the context of his ninth annual progress report, proposals for financing associated costs from within the overall budget approved for the capital master plan.

The present report provides an update on the status of activities associated with the capital master plan, including historical expenditure to 2010, reforecast expenditure for 2011 and estimated resource requirements for 2012 and 2013.

The ninth annual progress report explains changes to the schedule of the capital master plan (see A/66/527, sect. X) as a consequence of enhanced security upgrades. These include the delayed renovation of the Conference Building (late 2012) and the General Assembly Building (mid-2014) and the renovation of the South Annex and Library Buildings (to be determined). Those delays have had an impact on associated costs to the extent that certain activities are taking place later than previously forecast, for example the implementation of the broadcast facility and media asset management systems, which are related to the Conference Building renovation. From a financial perspective there is no impact on the total amount of associated costs, in compliance with the decision of the Assembly as expressed in paragraph 37 of its resolution 65/269.

The majority of associated costs relate to the renovation of the Secretariat Building and the Conference Building. Accordingly, although the completion of the capital master plan project is anticipated for 2014, the projected associated costs decline sharply to minimal levels after 2012.

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The General Assembly, in paragraph 60 of the resolution, authorized the Secretary-General to enter into commitments of up to $286,300 and requested a report on the related expenditure. The Secretary-General can report that the Department of Safety and Security is able to fulfil its 2011 security activities without recourse to the commitment authority approved by the Assembly.

An analysis of the overall costs of activities associated with the capital master plan is set out in table 1 of the report. The resources required for associated costs for the period from 2008 to 2013 are estimated to total $146,806,000. For 2012, the estimated resource requirements amount to $46,322,200. Taking into account the estimated balance of unutilized funds of $34,957,100 against the amounts approved for the period 2008-2011, the net additional requirements for 2012 amount to $11,365,100.

The Secretary-General requests the General Assembly to approve a net amount of $11,365,100 for associated costs for 2012, taking into account the estimated unspent balance of $34,957,100 for the period 2008-2011. Further details are provided in section VII of the report.

I. Introduction

1. During the construction period of the capital master plan project, temporary increases in staffing and operational costs are required to support construction activities. Such costs have been identified with regard to the Department for General Assembly and Conference Management, the Department of Public Information, the Department of Management, the Office of Information and Communications Technology and the Department of Safety and Security.

2. In accordance with General Assembly resolution 64/228, a Steering Committee was established in 2010 to ensure close coordination across departments involved in the capital master plan with respect to the cost of activities associated with the plan. The Steering Committee on Associated Costs is chaired by the Under-Secretary-General for Management, with the membership comprising senior representatives of the Department for General Assembly and Conference Management, the Department of Public Information, the Office of Central Support Services, the Office of Information and Communications Technology and the Department of Safety and Security. Representatives from the Office of the Capital Master Plan and the Office of Programme Planning, Budget and Accounts also take part in the Committee on an ex officio basis.

3. Through the monthly review mechanism of the Steering Committee, the requirements for associated costs have been thoroughly reviewed and reconsolidated to be better aligned with the latest plan of activities and revisions in the schedule of the capital master plan. The latest status is reflected in the present report.

4. In 2008, the Secretary-General outlined associated costs of the capital master plan for the period 2008-2013 (A/62/799). The report, however, was not considered by the General Assembly.

5. In his subsequent report on associated costs (A/63/582), the Secretary-General submitted revised projected costs for 2008-2013. In its resolution 63/270, the General Assembly decided that the resources approved for associated costs would be financed from within the approved budget of the capital master plan unless otherwise specified by the Assembly, and decided not to approve the overall level of associated costs at that time, bearing in mind opportunities for further cost reductions posed by the economic circumstances as well as savings realized by the Secretary-General. In the same resolution, the Assembly recalled paragraph 50 of the report of the Advisory Committee on Administrative and Budgetary Questions (A/63/736), and requested the Secretary-General to make every effort to absorb the associated costs, totalling $30,272,400 for the biennium 2008-2009, from within the overall budget approved for the capital master plan.

6. In his subsequent report (A/64/346/Add.2), the Secretary-General proposed to continue to finance the associated costs for 2010, in an amount of $50,114,100, from within the approved budget of the capital master plan. In its resolution 64/228, the General Assembly approved a reduced amount of $42,069,695. In the same resolution, the Assembly decided not to approve the overall level of associated costs, and requested the Secretary-General to submit to the Assembly, at its sixty-fifth session, proposals for financing the costs for 2011.

7. In his report for 2011 (A/65/511/Add.1), the Secretary-General proposed to continue to finance associated costs of $71,871,305 from within the approved

budget of the capital master plan. In its resolution 65/269, the General Assembly approved a reduced amount of $58,871,305 and authorized the Secretary-General to enter into commitments in an amount of up to $286,300.

II. Overview

8. The total projected resource requirements for activities associated with the capital master plan for 2008-2013 amount to $146.8 million, which will be required throughout the project, based on the assumption of no delays in the implementation of the current schedule, as set out in the ninth annual progress report (A/66/527). Compared with the estimate of $162.5 million presented to the General Assembly at its sixty-fifth session, this represents a decrease of $15.7 million.

9. Table 1 provides a summary of the associated cost requirements presented in the present report compared with the estimates presented in the previous report (A/65/511/Add.1).

Table 1
Summary of associated cost requirements, 2008-2013
(Thousands of United States dollars)

Requirements	*Previous estimates*[a]	*Current costs/estimates*	*Change*
2008-2009	18 373.2	18 373.2	—
2010	14 862.3	13 636.8	(1 225.5)
2011[b]	110 977.9	64 246.3	(46 731.6)
2012	14 662.0	46 322.2	31 660.2
2013[c]	3 610.0	4 227.5	617.5
Total	**162 485.4**	**146 806.0**	**(15 679.4)**

[a] See A/65/511/Add.1.
[b] In document A/65/511/Add.1, the Secretary-General proposed $110,977,900. The General Assembly, in its resolution 65/269, agreed to a reduced amount of $97,977,900 by virtue of its approval of net incremental funds of $58,871,305.
[c] Estimates for 2013 represent the requirements to support the renovation of the General Assembly Building, which has been deferred until early 2013 to mid-2014.

10. In its resolution 65/269, the General Assembly approved resources in the amount of $58.9 million for 2011. That amount, combined with the unspent balance brought forward from 2010, gave rise to a total of $99.2 million in available resources for the year. Actual expenditure to 30 June 2011 amounted to $6.3 million, which, when combined with $31.3 million of pre-encumbered funds, totalled $37.6 million in committed funds. Taking into account current expenditure patterns and the planned activities for the remainder of the year, it is anticipated that total expenditure for 2011 will amount to $64.2 million. Further details are provided in section IV.

11. With respect to 2012, it is estimated that resources in the amount of $46.3 million will be required. Further details are provided in section V.

12. With respect to 2013, it is estimated that resources in the amount of $4.2 million will be required. Further details are provided in section VI.

13. The current schedule of the capital master plan project continues to point to a return to the Secretariat Building in 2012, which has formed the basis for the projections of associated costs described in the present report.

III. Implementation during the biennium 2008-2009 and in 2010

2008-2009

14. As stated in the previous report of the Secretary-General (A/65/511/Add.1), actual expenditure for the biennium 2008-2009 amounted to $18.4 million out of the $30.3 million approved. The unspent balance of $11.9 million was rephased into 2010 for the reasons explained in paragraph 27 of the report. An analysis of the expenditure for the biennium is provided in table 2.

Table 2
Expenditure pertaining to associated costs in the biennium 2008-2009
(Thousands of United States dollars)

	Approved 2008-2009	*Expenditure as at 31 December 2009*	*Balance*	*Utilization (percentage)*
	(a)	*(b)*	*(a)-(b)*	*(b)/(a)*
Department for General Assembly and Conference Management	995.3	980.9	14.4	99
Department of Public Information	3 823.1	527.7	3 295.4	14
Office of Central Support Services	11 454.1	5 182.8	6 271.3	45
Construction, alteration, improvement and major maintenance[a]	4 787.6	3 725.0	1 062.6	78
Department of Safety and Security	7 576.3	7 332.5	243.8	97
Office of Information and Communications Technology	1 636.0	624.3	1 011.7	38
Total	**30 272.4**	**18 373.2**	**11 899.2**	**61**

[a] Provided for the archive storage expansion project, the security systems in swing spaces and the information infrastructure of the primary security command centre.

2010

15. In its resolution 64/228, the General Assembly approved resources of $42.1 million for 2010. That provision, combined with the unspent balance carried forward from 2008-2009, gave rise to $54.0 million in available resources for 2010. The requirements for 2010 were revised to $14.9 million (see A/65/511/Add.1, table 4), reflecting the deferral to 2011 of the permanent broadcast facility and media asset management system (ibid., para. 51). Actual expenditure amounted to $13.6 million, or 91 per cent of the forecast amount. The unspent balance of $40.3 million, comprising principally provisions for the permanent broadcast facility and media asset management system, was rephased to 2011 as anticipated. The closing position on expenditure as at 31 December 2010 is set out in table 3. Details of the expenditure are provided below.

Table 3
Status of expenditures pertaining to associated costs in 2010
(Thousands of United States dollars)

	Carried forward from 2008-2009	*Approved funding for 2010*[a]	*Total funding available in 2010*	*Expenditure as at 31 December 2010*	*Balance*	*Utilization (percentage)*
	(a)	*(b)*	*(c)=(a)+(b)*	*(d)*	*(e)=(c)-(d)*	*(f)=(d)/(c)*
Department for General Assembly and Conference Management	14.4	645.6	660.0	656.1	3.9	99.0
Department of Public Information	3 295.4	27 032.2	30 327.6	35.7	30 291.9	0.1
Office of Central Support Services	6 271.3	6 009.5	12 280.8	4 736.7	7 544.1	39.0
Construction, alteration, improvement and major maintenance[b]	1 062.6	2 174.6	3 237.2	1 664.0	1 573.2	51.0
Department of Safety and Security	243.8	5 595.9	5 839.7	5 418.0	421.7	93.0
Office of Information and Communications Technology	1 011.7	611.8	1 623.5	1 126.3	497.2	69.0
Total	**11 899.2**	**42 069.6**	**53 968.8**	**13 636.8**	**40 332.0**	**25.0**

[a] Resolution 64/228.
[b] Provided for the archive storage expansion project, the security systems in swing spaces and the construction of the primary security command centre.

A. Department for General Assembly and Conference Management

16. Resources totalling $645,600 were approved for 2010 by the General Assembly in its resolution 64/228, which, combined with unutilized resources of $14,400 from the biennium 2008-2009 (resulting from delays encountered in filling some positions), gave rise to available resources of $660,000 for 2010. Actual expenditure for the year amounted to $656,100, which was consistent with the original level of requested resources and left a marginal unspent balance of $3,900.

17. Requirements for 2010 were related to the continuation of six general temporary assistance positions, including two Information Systems Officers (P-3) and four Records Management Assistants (General Service (Other level)). The continuation of this staffing complement will be required throughout the implementation phase of the capital master plan project to ensure that information technology services are maintained at normal levels and that the mission-critical systems of the Department for General Assembly and Conference Management, in particular the meetings management, documents management and digital recording systems, will be fully operational.

B. Department of Public Information

18. Funds for 2010 in the amount of $35,700 were fully utilized for the urgent upgrading of webcast equipment following the move of the webcast operations from the Secretariat Building to swing spaces. No further expenditure was incurred in 2010, and estimated requirements of $30,291,900 relating to the permanent broadcast facility and the media asset management system were rephased and carried forward to 2011, when the systems were expected to be procured and implemented.

C. Office of Central Support Services

19. In its resolution 64/228, the General Assembly approved resources of $6,009,500 for 2010. That provision, combined with the unutilized balance of $6,271,300 carried forward from the biennium 2008-2009, gave rise to a total of $12,280,800 in available resources for 2010. In the previous report, the projected requirements for 2010 were revised downward to $5,203,900, which was budgeted for: (a) managing the integration of new buildings management systems, asset management and records management; (b) providing for engineering oversight of the commissioning and operation of video systems, media servers and conference audio-visual and broadcasting systems at the North Lawn Building and swing space locations and providing technical expertise in the design and commissioning of the new permanent broadcast facility; (c) moving, asset management and disposal services, which were in part deferred from 2009, and gift relocation services; and (d) the partial furnishing of permanent locations in the basements of the complex, cabling for the interim Security Council quarters and the office paging system and for the expansion of Internet protocol television services to meet demand in swing spaces.

20. As at 31 December 2010, total expenditure of $4,736,700 had been incurred. Compared with the approved resources available for 2010 ($12,280,800), this represents utilization of approximately 39 per cent, but is only $467,200 less than the revised forecast ($5,203,900) presented in the previous report. Variances in actual expenditure against the revised forecast are as follows:

(a) General temporary assistance. Underexpenditure of $114,300 is due to actual staff costs being lower than the standard rates used in the projections;

(b) Contractual services. Underexpenditure of $77,700 is due to a delay in engaging the services of conference project engineers to provide technical expertise in the design and commissioning of the media asset management system, which was a consequence of the protracted procurement process;

(c) General operating expenses. Underexpenditure of $494,300 is due to: (i) $461,400 owing to the postponement of the relocation of the postal and gift centres because of the delayed closure of the General Assembly Building; lower than projected contractual rates for moving, asset management and disposal and gift relocation services; and lower than estimated miscellaneous costs, such as for messenger services, garage administration support and training related to new building system equipment, testing and other maintenance-related services; and (ii) $32,900 owing to the delay of standard information and communications technology charges;

(d) Furniture and equipment. Net overexpenditure of $219,100 is due mainly to the early purchase of furniture for permanent locations in the basements of the complex, which was required in 2010 instead of 2011 as originally anticipated, partially offset by lower than projected expenditure for cabling for the interim Security Council quarters and the office paging system and for the expansion of Internet protocol television services in swing spaces.

D. Construction, alteration, improvement and major maintenance

21. In its resolution 64/228, the General Assembly approved resources of $2,174,600 for 2010. That provision, combined with the unutilized balance of $1,062,600 carried forward from 2008-2009, gave rise to $3,237,200 in resources for 2010. In the previous report, projected requirements for the procurement of security systems-related equipment and maintenance costs were revised upward from $3,237,200 to $3,771,800, an increase of $534,600. Thus, the costs are projected to total $1,931,100 for 2010 and $1,840,700[1] for 2011.

22. As noted above, the revised estimate for 2010 amounted to $1,931,100 to provide for the acquisition and maintenance of security system-related equipment to support capital master plan activities. Actual expenditure was $1,664,000 at the end of 2010 and comprised:

(a) The acquisition of equipment for the security command centre ($1,634,000), including systems-related equipment, such as software for closed-circuit television and access-control systems and information and communications technology infrastructure (including video storage) to support the new physical security systems ($1,024,500); network switches for the security command centre ($547,400); and uninterruptible power supply units ($62,100);

(b) Maintenance costs ($30,000), comprising on-call security maintenance arrangements for the physical security systems installed at 380 Madison Avenue and in the Albano Building, which needed to be initiated following the expiration of the warranty in July 2010 and pending the finalization of amendments in the existing Secretariat maintenance contract.

23. Expenditure was lower than forecast by $267,100 because of the late start of construction work for the security command centre, which led to some delays in procurement. Specifically, the procurement delays related to an amendment in the maintenance contract for security systems, which was needed to cover the expanded scope of systems in swing spaces and additional equipment deployed in the security command centre (located in C-110, on the first floor of the Conference Building). The maintenance contract is currently under review by the Vendor Review Committee.

24. In summary, resources available at the start of 2010 totalled $3,237,200 and an amount of $1,664,000 was spent during the year, resulting in $1,573,200 being carried forward to 2011.

[1] Required to support the physical security systems, such as access control, closed-circuit television and intrusion-detection systems (A/65/511/Add.1, para. 58).

E. Department of Safety and Security

25. In its resolution 64/228, the General Assembly approved resources of $5,595,900 for 2010. That provision, combined with the unutilized balance of $243,800 carried forward from the biennium 2008-2009, gave rise to $5,839,700 in available resources for 2010. In the previous report, the projected requirements for 2010 were revised downward to $5,720,100.

26. As at 31 December 2010, total expenditure of $5,418,000 had been incurred. Compared with the revised forecast for 2010, this represents underexpenditure of $302,100. Details of actual expenditure for 2010 and explanations of variances are as follows:

(a) General temporary assistance. An amount of $5,423,100 was projected in the previous report. Actual expenditure amounted to $5,116,300, resulting in a balance of $306,800 because of lower actual salary costs compared to standard costs and a delay in filling one P-4 and one General Service (Other level) position;

(b) Contractual services. Against the previously projected requirements of $98,100, actual expenditure amounted to $113,200, reflecting overexpenditure of $15,100. The overexpenditure resulted from the conduct of a technical X-ray scanner course away from Headquarters instead of in-house, as originally planned;

(c) General operating expenses. Against the previously projected requirements of $130,500, actual expenditure amounted to $101,900, resulting in a balance of $28,600. The underexpenditure was due mainly to the postponement of the renewal of pistol permits. While permit issuance and renewal are obligatory, this is done only after security officers have undergone training and obtained clearance by local law enforcement to carry weapons. As a result, not all officers receive their permits at the same time. The underutilization also results from a delay in charges for communications, such as right-to-use telephones, BlackBerry devices and long-distance telephone service;

(d) Supplies and materials. Against the previously projected requirements of $68,400, actual expenditure amounted to $86,600, reflecting overexpenditure of $18,200 owing to cost overruns for locksmith services and supplies for the 380 Madison Avenue location.

F. Office of Information and Communications Technology

27. Resources totalling $611,800 were approved by the General Assembly for the Office of Information and Communications Technology for 2010 in resolution 64/228. This provision, combined with the unutilized balance carried forward from the biennium 2008-2009, gave rise to total resources available for 2010 in the amount of $1,623,500.

28. Actual expenditure for 2010 amounted to $1,126,300, which was $191,000 lower than the revised forecast of $1,317,300 presented in the previous report. Details of the variances of actual expenditure against the revised forecast are as follows:

(a) General temporary assistance. A provision of $133,100 was approved for the continuation of two Information Technology Assistants to continue providing

support for the removal of information and communications technology equipment in preparation for the construction of basement swing space. Actual expenditure of $118,800 was lower by $14,300, owing to lower actual costs for the incumbents of the two positions as compared to the standard rates used in the projections;

(b) Contractual services. A provision of $1,184,200 was approved to support the migration of operations in 2010, including residual clean-up activities in the primary data centre in the North Lawn Building and related reconfiguration of network systems between multiple locations, such as the primary data centre, the secondary data centre, swing spaces and offices away from Headquarters.

29. Actual expenditure of $1,007,500 was lower than the revised forecast because it was found that an additional full-time contractor for help desk support was no longer necessary during project implementation, as previously anticipated.

IV. Status of implementation and projected requirements for 2011

30. In its resolution 65/269,[2] the General Assembly approved funds of $58.9 million to provide for the associated costs for 2011. This provision, combined with the balance of approved but unutilized resources of $40.3 million carried forward from 2010, gave rise to $99.2 million in available resources for 2011. A detailed breakdown by area is provided in table 4.

Table 4
Summary of available funding for 2011
(Thousands of United States dollars)

	Balance carried forward from 2010	*Approved funding for 2011*[a]	*Total funding available in 2011*
Department for General Assembly and Conference Management	3.9	628.6	632.5
Department of Public Information	30 291.9	190.1	30 482.0
Office of Central Support Services (without furniture)	7 544.1	7 492.6	15 036.7
Office of the Capital Master Plan (furniture)[b]	—	43 858.2	43 858.2
Office of Information and Communications Technology	497.2	199.4	696.6
Construction, alteration, improvement and major maintenance[c]	1 573.2	534.6	2 107.8
Department of Safety and Security	421.7	5 967.9	6 389.6
Total	**40 332.0**	**58 871.4**	**99 203.4**

[a] Resolution 65/269.
[b] In resolution 65/269, the Assembly approved $51,350,800 for the Office of Central Support Services for 2011, which included $43,858,200 for office furniture, the procurement of which is being managed by the Office of the Capital Master Plan. Accordingly, the associated costs for furniture are shown separately.
[c] Funding for construction in 2011 will cover the costs of security systems in swing spaces and the information infrastructure of the primary security command centre.

[2] In which the General Assembly also authorized the Secretary-General to enter into commitments in an amount up to $286,300 which, based on activities to date, will not be required for 2011.

31. On the basis of expenditure patterns for the first six months of 2011 and the current revised projections, it is estimated that associated costs for 2011 will amount to $64.2 million, comprising pre-encumbered resources of $31.3 million plus expenditure of $32.9 million. Compared to the available resources of $99.2 million, there is expected to be a projected unencumbered balance of $35.0 million at the end of the year. This principally reflects the phased completion from 2011 to 2012 of the procurement of office furniture and the implementation of the permanent broadcast facility and media asset management system, some of the costs of which will be incurred in 2012 and therefore have been deferred to the following year.

32. A summary of revised projected requirements for 2011 is provided in table 5.

Table 5
Summary of expenditure and revised requirements for 2011
(Thousands of United States dollars)

	Available funding for 2011[a]	*Expenditure as at 30 June 2011*	*Pre-encumbrances*	*Projected expenditure July-Dec. 2011*	*Revised requirements for 2011*	*Projected balance*
	(a)	*(b)*	*(c)*	*(d)*	*(e)=(b)+(c)+(d)*	*(f)=(a)-(e)*
Department for General Assembly and Conference Management	632.5	337.1	—	295.4	632.5	—
Department of Public Information	30 482.0	152.2	23 497.5	1 736.6	25 386.3	5 095.7
Office of Central Support Services	15 036.7	1 557.6	7 832.5	2 117.5	11 507.6	3 529.1
Office of Information and Communications Technology	696.6	19.2	—	385.1	404.3	292.3
Construction, alteration, improvement and major maintenance[b]	2 107.8	57.9	—	1 025.3	1 083.2	1 024.6
Department of Safety and Security	6 389.6	2 691.9	—	3 131.9	5 823.8	565.8
Office of the Capital Master Plan (furniture)	43 858.2	1 499.9	—	17 908.7	19 408.6	24 449.6
Total	**99 203.4**	**6 315.8**	**31 330.0**	**26 600.5**	**64 246.3**	**34 957.1**

[a] Comprising funding approved for 2011 in resolution 65/269, plus the unspent balance carried forward from 2010 (see table 4).
[b] Funding for construction in 2011 will cover the costs of security systems in swing spaces and the information infrastructure of the primary security command centre.

A. Department for General Assembly and Conference Management

33. Resources of $632,500 will be required in 2011 to provide for the continuation of the six general temporary assistance positions. Staff in the Department for General Assembly and Conference Management have been relocated to eight separate locations. Some 1,200 staff rely on the Department for their first line of technical support, including the supply, maintenance and replacement of all hardware and software. In addition, the Department provides technical services to the Member States, principally with regard to the meeting room displays, the Office of the President of the General Assembly and the remote printing stations. In order to deliver the required rapid turnaround for problem resolution and to maintain the network of mission-critical systems that manage the meetings and documentation workflows throughout the Organization, the services provided by the general

temporary assistance capacity need to be continued for the duration of the capital master plan project.

34. Expenditure as at 30 June 2011 amounted to $337,100 (53 per cent of estimated requirements), which is consistent with projections.

B. Department of Public Information

35. Resources of $190,100 were approved by the General Assembly in its resolution 65/269 to meet the costs of consultants (specialists in broadcast engineering, information technology and archives management) to assist the Department in preparing for the transition to digital technologies and for the implementation of the media asset management system. That provision, combined with the balance of $30,291,900 carried forward (to acquire the permanent broadcast facility and the media asset management system) give rise to a total of $30,482,000 in resources available for 2011.

36. Actual expenditure as at 30 June 2011 was $152,200, which is wholly attributable to the cost of the consultants described above. Resources are being used for two consultants: an archivist who is designing a metadata framework,[3] which will provide a uniform platform for storing and retrieving digital assets in and from the media asset management system to be employed by all users of the system (which is a broader population than simply the Department of Public Information); and a digital media technology specialist advising the Secretariat on the technical evaluations of bids received for the two projects and on value engineering, as well as providing technical advice during the extensive negotiations with third-party vendors to ensure that the requirements of the Secretariat are fully met.

37. The Department anticipates that it will expend the approved resources of $190,100 by the end of 2011 and that it will require an additional $105,000 for consultancy fees and $345,000 for contractual services to complete the scope of the transitional exercise, which it had not anticipated in 2010.

38. The additional consultancy costs of $105,000 reflect the continued need to engage consultants to provide advice, during negotiations with vendors, on the design and the subsequent installation, testing and implementation of the two systems in order to ensure that they are fully in compliance with the Secretariat's needs and to introduce, test and train end-users on the metadata schema in the media asset management system.

39. In 2011, the Department also retained the services of contractors to prepare the audio-visual archives for the integrated system. This requires the automation of the archives such that audio-visual materials are uniquely identified and electronically tagged with bar codes and uploaded into an enhanced archival record management database. This has also been beneficial in monitoring and tracking audio-visual materials during the relocation of offices to swing spaces. The contractors are also assisting in preparations for the migration of the automated audio-visual archival database into the media asset management system. The work is being undertaken by

[3] An agreed metadata schema is required so that users of the system in different departments will enter the same key fields of data associated with an asset, allowing it to be retrieved easily.

contractors (such as audio-visual archivists) with the requisite technical skills that are not available in-house.

40. As regards the permanent broadcast facility system and the media asset management system, the previous report indicated that they were expected to be procured and implemented in 2011. Negotiations throughout the year with the vendors of both systems have been complex, but have afforded the Secretariat opportunities to conduct value engineering exercises that had a positive impact on the final negotiated terms.[4] As a result, of the total amount of $40,272,500[5] approved for the two projects, $31,330,000[6] has been pre-encumbered. A further $1,665,000 was spent for design work to configure the two projects into the broader campus-wide systems being implemented as part of the capital master plan project. Contracts for both projects will be signed and the funds obligated by the end of 2011.

41. The amount pertaining to the Department's share (75 per cent) of the total cost is $24,746,200,[7] which, compared to the Department's approved resources of $30,291,900, gives rise to an unencumbered balance of $5,545,700. Of this unencumbered balance, $450,000 will be utilized to meet the 2011 cost overruns for consultants and contractual services, with the remainder, $5,095,700 to be carried forward to 2012 for cameras and other related furniture, fixtures and equipment, the transition from existing to new studios and additional functionality not identified in the original design/build scope (e.g. additional digital Ethernet thin-wire station adapters in the General Assembly Building, integration of the permanent broadcast facility and media asset management system with all the other technologies being delivered, requirements for media operations and unforeseen change orders during the process of designing, building and implementing these complex technologies).

42. The implementation of the two projects will be completed in 2012. On the basis of previous experience and given the complexity and duration of the projects, it is considered prudent to include a contingency provision of 10 per cent of the contract value of $23,497,500, equivalent to $2,349,800 for 2012. The remainder is required to procure additional equipment, such as high-specification cameras, and to cover the costs of configuring the permanent broadcast facility and integrating the media asset management system into the overall campus-wide systems as part of the capital master plan.

43. In summary, projected expenditure for the Department of Public Information for 2011, including pre-encumbered funds for contracts to be signed later in the year ($23,497,500), amounts to $25,386,300. A balance of $5,095,700 is proposed to be carried forward to 2012 to ensure the completion of the two projects by the end of the year, when the Conference Building is scheduled to reopen.

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[4] Both systems will be integrated into the infrastructure of the Conference Building, which is scheduled for completion by December 2012, as opposed to early 2012 as previously reported, because of enhanced security upgrades.

[5] Comprising $9,980,600 under the Office of Central Support Services and $30,291,900 under the Department of Public Information, representing a 25:75 relative apportionment.

[6] Expended and pre-encumbered resources of $32,995,000 comprise $8,248,800 under the Office of Central Support Services and $24,746,200 under the Department of Public Information, representing a 25:75 relative apportionment.

[7] Comprising expenditure incurred for design work of $1,248,700 plus pre-encumbered resources of $23,497,500 for the procurement of the systems.

C. Office of Central Support Services

44. In its resolution 65/269, the General Assembly approved resources of $7,492,600 for 2011 (excluding the amount for furniture under the capital master plan project). This provision, combined with the balance of $7,544,100 carried forward from 2010, gave rise to available resources of $15,036,700 for 2011. Based on experience in the first six months of 2011 (including the pre-encumbered resources of $7,832,500 in respect of the permanent broadcast facility and the media and asset management system), it is now estimated that $11,507,600 will be required in 2011, consisting of:

(a) General temporary assistance ($1,591,400). In its resolution 65/269, the General Assembly approved the continuation of 10 existing and 5 additional positions (for the latter half of 2011) to provide technical expertise, to integrate new building management, asset management and records management systems and to augment programme coordination, information and logistics management support. The projected cost was $1,738,200. The revised estimate of $1,591,400 reflects a decrease of $146,800 due to lower actual staff costs compared to the standard rates used in the projections and to recruitment delays;

(b) Contractual services ($774,400). This will provide for: (i) conference project engineers to oversee the operation and maintenance of video systems, media servers and conference audio-visual and broadcasting systems in the North Lawn Building and other swing space locations, as well as to provide technical expertise in the design and commissioning of the new media asset management system and the permanent broadcast facility ($386,000); and (ii) an additional consultant to classify the definition of the new digital authentic documents required to preserve the audio-visual archive of official meetings for the media asset management system ($68,400). The archives and records management consultant is working to develop a United Nations-wide definition of digital data and the conditions under which such data will constitute an official record. The consultant is working to provide the archiving and broadcast services with definitions, operating procedures, protocols and draft policies in all areas concerned with digital data, including, with reference to recordings of official meetings, the capture, handling, dissemination, retention and deletion of digital data when it is an authentic digital record; (iii) services of a company or agent specializing in the handover of building operation services ($180,000); and (iv) service contract management ($140,000). Requirements of $1,127,800 were projected in the previous report, hence the estimates above represent a decrease of $353,400. This reduction results from a lower than expected bid from the consultant for service contract management and lower than expected utilization rates for the maintenance of multimedia equipment in the swing spaces;

(c) General operating expenses ($894,000). This provision is required for: (i) the rental of office space to accommodate the positions funded under the associated costs of the capital master plan ($429,000); (ii) centralized data-processing and communications services for the Office of Central Support Services positions funded under the capital master plan ($45,400); (iii) moving and asset management services in support of the capital master plan ($150,000); (iv) design charges related to minor alterations of the postal and gift centre at the Dag Hammarskjöld Library Building, previously planned at the North Lawn Building ($28,800); and (v) miscellaneous services ($240,800) related to vehicle maintenance, messenger services, garage administration support, new building system equipment-related training and testing

costs, as well as other maintenance-related services. Against the requirements of $1,272,900 projected in the previous report, the estimates above represent underutilization of $378,900. This is due to: (i) delays in the administrative process relating to the handover of the multimedia system in the swing space from the capital master plan to the Broadcast Conference and Support Section, which had given rise to the deferral of costs from 2011 to 2012; (ii) the delay in the closure of the General Assembly Building and in the availability of newly identified space, in the Dag Hammarskjöld Library Building, for the temporary relocation of the postal and gift centre, resulting in the deferral of the remaining relocation funds to 2012; (iii) lower than projected costs for asset tracking and disposal; (iv) a delay in the establishment of the permanent broadcast facility and the implementation of the media asset management system, resulting in the deferral to 2012 of the resources required for the supplies and licences needed to facilitate system migrations, the commissioning of new systems and the new media asset management system; and (v) lower than estimated costs for other maintenance-related services;

(d) Furniture and equipment ($8,247,800). Against the requirements of $10,681,200 projected in the previous report, this constitutes underutilization of $2,433,400. This provision covers the first phase of the procurement of audio-visual broadcast equipment for the permanent broadcast facility and the media asset management system. Owing to the phased implementation of the systems, the total guaranteed maximum price in the amount of $7,832,500 and $416,300 spent for design work to configure the two projects into the broader campus-wide systems being implemented as part of the capital master plan (see A/66/527, paras. 23-25) have been accounted for in 2011. The remaining balance for the two projects is being deferred to 2012 to provide a 10 per cent contingency ($783,300) to accommodate change orders during implementation and to provide for additional equipment not yet procured. The underutilization is due to: (i) the deferral of resources of $1,731,800 to 2012 for audio-visual equipment for the permanent broadcast facility and the media asset management system; (ii) the deferral of $450,000 to 2012 for the cabling and replacement of high-frequency and ultra-high-frequency radio communication systems and for multimedia videoconferencing software and servers as a result of the phased implementation of the permanent broadcast facility and the media asset management system in 2012; and (iii) an amount of $251,600 that was utilized in 2010 instead of 2011 for furniture in the permanent basement locations.

D. Office of Information and Communications Technology

45. Requirements of $505,600 were projected for 2011. Revised estimates of $404,300 are now proposed for 2011, comprising:

(a) General temporary assistance ($73,800). In the previous report, the projected requirement under this heading was $157,800 for two Information Technology Assistants providing technological and logistical support for capital master plan activities, including preparations for the renovation of the General Assembly Building and the relocation of staff from swing space back to the Secretariat complex in 2012. The revised requirement is lower mainly because additional logistical support was not required. The amount of $73,800 reflects the cost of two full-time positions for the second half of 2011 to ensure that preparations for the relocation of staff are carried out in a timely manner;

(b) Contractual services ($330,500). This amount will provide for technology infrastructure support, in particular to resolve the remaining issues related to the basement swing space. In the previous report, the projected requirement was $347,800 because it was anticipated that additional help desk support services would be required. However, this additional requirement has not proved necessary during the year.

46. Expenditure as at 30 June 2011 was $19,200; however this low utilization relates to contractual services and simply reflects the fact that service contracts are renewed in the second half of the year.

E. Construction, alteration, improvement and major maintenance

47. The General Assembly approved resources of $534,600 for 2011, which, when combined with a balance of $1,573,200 carried forward from 2010, gave rise to $2,107,800 of available resources for the year.

48. Expenditure for the first six months was $57,900. The low utilization rate is attributable to technical delays in finalizing a contract amendment relating to expanded maintenance for physical security systems in swing spaces and the primary security command centre. The scope of maintenance for the command centre systems was expanded following the build-out of swing space. The installation in 2009 of new physical security systems at 380 Madison Avenue, the Albano Building, 300 East 42nd Street, the North Lawn Building and the Court Square Building led to the expansion of access-control and closed-circuit television infrastructure in the security command centre in C-110 to support those swing space locations. After the expiration of the one-year warranty, the infrastructure would be included in the existing maintenance contract for the physical security system in the Secretariat complex. A determination of costs for expanded maintenance needs is pending the conclusion of discussions on the provisions of the contract with the Vendor Review Committee.

49. For the second half of 2011, it is projected that resources of $1,025,300 will be required, for a total of $1,083,200 for the year, which is significantly lower than previous projections. The decrease relates partially to delays in revisions to the maintenance contracts described above, but is attributable mainly to changes in the resource requirements resulting from the decision taken to decommission the security command centre in the Conference Building. As stated in the previous report, it was previously intended that the command centre would remain on the first floor of the Conference Building for the duration of the capital master plan, as a back-up facility for the new primary security centre in the North Lawn Building. A decision has since been taken to relocate the information and communications technology equipment used for the physical security systems from the Conference Building to the new North Lawn Technology Centre, which became available in October 2010. Consequently, the command centre facility in C-110 will be reprogrammed as office space. The migration is scheduled to be completed by December 2011. The revised requirements are for the procurement of equipment to support the relocation of information technology infrastructure from the Conference Building to the North Lawn Technology Centre while seamlessly maintaining services during the move.

50. The revised estimates for the second half of 2011 are as follows:

(a) Servers and video management systems for the relocation of the security command centre ($479,800). This is supplementary equipment necessary to support the move of major systems from the command centre to the North Lawn Technology Centre with minimal downtime;

(b) Maintenance services for the swing space and security command centre systems ($345,500). The resources are required to provide for the cost of maintaining existing equipment acquired under the capital master plan for which the warranty expired in 2010. The components covered include infrastructure recently installed in the security command centre to support swing space security systems as well as all access-control and closed-circuit television systems installed in 380 Madison Avenue, the Albano Building, the Court Square Building, the Innovation Building, the Teachers Building and the North Lawn Building;

(c) Acquisition of equipment for the security network ($200,000).

51. In summary, available resources for 2011 amounted to $2,107,800 and revised estimated requirements of $1,083,200 are projected for the year. Consequently, it is projected that an unutilized balance of $1,024,600 will be carried forward to 2012.

F. Department of Safety and Security

52. In its resolution 65/269, the General Assembly approved resources of $5,967,900 for 2011. This provision, combined with the balance of $421,700 carried forward from 2010, gave rise to $6,389,600 in available resources for 2011. Based on experience in the first six months of 2011, it is now anticipated that resources of $5,823,800 will be spent in 2011, comprising:

(a) General temporary assistance ($5,485,600). Resources of $5,695,300 were approved in resolution 65/269. The current projected requirements represent underexpenditure of $209,700. Resources under this heading will provide for the continuation of 50 temporary security positions plus the addition of 11 security positions (which were approved for the second half of 2011) and 5 Professional and 3 General Service (Other level) positions. The positions provide for security coverage in accordance with the minimum operating security standards related to swing space locations and construction sites in the Secretariat compound. Specific tasks include: (i) access control and screening of persons, packages and vehicles entering and leaving the swing space and construction premises; (ii) emergency response and crisis management; (iii) pass and identification services in connection with construction activities; (iv) explosive device detection; (v) fire safety and hazardous material monitoring; (vi) interaction with host country authorities to ensure compliance with safety codes and follow-up on any corrective measures; (vii) training and conduct of fire drills; and (viii) testing of life safety systems in all swing space locations. The underutilization is due to delays in the recruitment of the additional 11 Security Officers;

(b) Contractual services ($85,600). Against previous projections of $100,800, this is a reduction of $15,200. It will provide for random drug testing and psychological testing of security personnel ($12,400) and mandatory training for security officers ($73,200). The decrease reflects the provision of training for 61 Security Officers as opposed to the 72 originally projected;

(c) Operating expenses ($154,800). The previous estimate was $157,000. Resources will provide for: (i) communications costs such as telephone and BlackBerry charges ($11,600); (ii) maintenance of office automation equipment, webmail accounts and service-level agreements with the Office of Information and Communications Technology ($49,800); and (iii) miscellaneous services, which include veterinarian and kennelling services for nine dogs, the processing of pistol permits for newly recruited security officers, the maintenance and repair of three vehicles, toll charges for canine transport vehicles, the requirement for an additional tent at the entrance of the North Lawn Building during the General Assembly session and locksmith services at the 380 Madison Avenue location ($93,400);

(d) Supplies and materials ($97,800). Against the previously projected requirement of $136,700, this is a reduction of $38,900. This provision is required for office supplies, canine supplies, ammunition and uniforms for security officers. The revised estimate is lower because it reflects the provision of supplies for 61 security officers instead of 72.

53. In summary, available resources for 2011 amount to $6,389,600 and the revised projected requirement is $5,823,800, which results in a projected unutilized balance of $565,800 at the end of 2011.

G. Office of the Capital Master Plan: furniture

54. The General Assembly approved resources of $43,858,200 for the procurement of furniture in 2011. This activity is being managed by the Office of the Capital Master Plan.

55. Expenditure as at 30 June 2011 amounted to $1,499,900. This relates to advisory services regarding the development of the request for proposals and the subsequent evaluation process, as changes in the design of office space and the restacking plan determined the need for a new furniture design on each floor of the Secretariat Building. Requirements of $17,908,700 are projected for the second half of the year, comprising:

(a) Furniture management ($1,287,900). In addition to managing the coordination of the many parties involved with furniture installation, the furniture manager provides advisory services throughout the process, including assisting with budgeting and scheduling, verifying the mix of reused and new furniture and assisting in the development of the request for proposals and the subsequent evaluation process (as an ex officio member);

(b) System furniture and files ($16,620,800). This consists of staff member workstations and represents the bulk of the expenditure for furniture. In addition to cubicles and work surfaces, it includes file cabinets within workstations and departmental files in public areas;

(c) The unspent balance of $24,449,600 will be deferred to 2012, when the procurement and furniture installation will be completed.

V. Projected requirements for 2012

56. Based on current estimates, associated cost requirements will peak in 2011 at $64,246,300, which is lower than the amount projected in the previous report because of the phased implementation of the permanent broadcast facility and media asset management systems and the completion of the procurement and installation of office furniture in anticipation of the relocation of staff back to the Secretariat Building and the reopening of the Conference Building by the end of 2012. Both activities are under the management of the Office of the Capital Master Plan and are encompassed within the scope of contractual arrangements with the construction project manager.

57. It is currently projected that an unutilized balance of $34,957,100 will remain at the end of 2011, which is available to offset the projected resource requirements for 2012. Current projected requirements for 2012 total $46,322,200. Taking into account the available resources brought forward from 2011, this results in net additional funds of $11,365,100 required to meet the projected costs for the year. Table 6 provides a breakdown of the requirements.

Table 6
Summary of projected requirements for 2012
(Thousands of United States dollars)

	2012 projected requirements	*2011 projected unspent balance*	*2012 net requirements*
Department for General Assembly and Conference Management	722.8	—	722.8
Department of Public Information	5 138.7	5 095.7	43.0
Office of Central Support Services	8 471.4	3 529.1	4 942.3
Office of the Capital Master Plan (furniture)	24 449.6	24 449.6	—
Office of Information and Communications Technology	610.9	292.3	318.6
Construction, alteration, improvement and major maintenance	478.0	1 024.6	(546.6)
Department of Safety and Security	6 450.8	565.8	5 885.0
Total	**46 322.2**	**34 957.1**	**11 365.1**

A. Department for General Assembly and Conference Management

58. Resources of $722,800 will be required in 2012 for the continuation of six general temporary assistance positions, including two Information Systems Officers (P-3) and four Records Management Assistants (General Service (Other level)). This staffing complement will be required for the full year. It is estimated that staff will not commence moving back into the Secretariat Building before the fourth quarter of 2012, and these positions would be required through the full resettlement period.

B. Department of Public Information

59. Resource requirements for 2012 amount to $5,138,700 and comprise:

(a) Contractual services in the amount of $43,000;

(b) Furniture and equipment in the amount $5,095,700.

60. Regarding the requirements under furniture and equipment ($5,095,700), approved resources of $5,095,700 that were previously budgeted for in 2011 are proposed to be rephased to 2012 to provide a contingency for unforeseen costs and change orders that might arise during the implementation of the media asset management system and the permanent broadcast facility. The two systems form part of a larger body of campus-wide audio-visual systems that are being implemented as part of the capital master plan. Costs will be incurred in 2012 to integrate the two systems into the campus-wide structure and to procure additional equipment, such as broadcast cameras that will provide a transmittable visual record and a visual archive of meetings and events taking place at Headquarters.

61. As explained in the ninth annual progress report (A/66/527), six separate audio-visual and broadcast systems will be installed at Headquarters under the capital master plan project. The system is built on a platform that will maximize its service, capability and cost-effectiveness. Of the six systems, four are budgeted for under the capital master plan (estimated at $27.3 million), as they are inherent systems built into the infrastructure of the building and are not highly specialized, requiring unique equipment or facilities. The scope of the capital master plan includes: (a) the campus-wide audio-visual systems and related infrastructure; (b) the Congress-Microphone Simultaneous Interpretation system; (c) the campus-wide public address system; and (d) the permanent rooftop antenna system.

62. The principal contracts relate to the renovation and modernization of the Congress-Microphone Simultaneous Interpretation system, the campus-wide audio-visual systems, the permanent broadcast facility and the media asset management system, which all relate to the Conference Building. The detailed design, construction and commissioning phases will be completed in 2012.

63. Three of the four projects are "design and build by award", which means that although the functional requirements have been fully articulated, the details of the technology and how the specific technology selected will interact seamlessly has yet to be finalized. It is expected that during the detailed design phase — three to five months, depending on the project — all potential technological and operational workflow conflicts will be resolved. The construction phase that follows will require a very high degree of coordination among the projects and must accommodate the resolution of real-time site issues related to the ongoing activities of the United Nations and the construction work under the capital master plan in order to be fully successful.

64. The final phase of commissioning for systems in the Conference Building will occur between October and December 2012. During this time, the Office of Central Support Services, while maintaining uninterrupted service to the United Nations, will be supporting the commissioning of the equipment and systems and training staff in the new technologies and the transition to the new systems. The target date for all four projects to be fully operational is 21 December 2012. There will continue to be work related to the Congress-Microphone Simultaneous Interpretation system, the audio-visual system and connections for the permanent broadcast facility and media asset management system while the General Assembly Building is under construction.

65. Regarding the requirements under contractual services ($43,000), the renovation work on the Conference Building for 2012 will affect the tour operations managed by the Visitors Services section, which can attract as many as 1,000

visitors per day. The tours have been rerouted so that visitors travel between the lobby and the third floor. Consequently, there is a need for an estimated eight hours of additional elevator operation to transfer visitors during peak hours. For security reasons, the elevators must be staffed by operators. The additional cost of providing eight hours of elevator operator time each day is $43,000 for 2012.

C. Office of Central Support Services

66. Requirements of $5,544,300 were originally projected for 2012. It is now anticipated that resources of $8,471,400 will be required for coordination and operational support for the implementation of the capital master plan, the migration of operations to the new conference systems in the Conference Building, the implementation of the new permanent broadcast facility and the procurement of new furniture to meet the space standards in the refurbished premises.

67. The main focus of activities for 2012 will be building the capacity and resources necessary for the Facilities Management Service to assume responsibility for the operation and maintenance of the Secretariat and Conference Buildings in late 2012 and early 2013, respectively. Resources are also required to manage the logistics of asset tracking and disposal associated with moving staff out of the swing spaces and returning to the Secretariat and for the relocation of organizational gifts.

68. Full requirements for 2012 comprise:

(a) General temporary assistance ($2,052,400) for the continuation of 15 positions;

(b) Contractual services ($1,327,500): (i) conference project engineers to oversee the implementation of the new permanent broadcast facility and media asset management system; the maintenance of video and audio systems at swing space locations and other conference areas; and broadcast engineers needed for the migration of operations from the temporary conference facilities in the North Lawn Building to permanent facilities in the Conference Building. The work will include participation in the testing and commissioning of the new systems ($867,500); (ii) other miscellaneous contractual services to cover the continuation of technical expertise to oversee the commissioning of building infrastructure and management systems installed under the capital master plan ($460,000);

(c) General operating expenses ($2,879,700). Resource requirements of $2,134,400 were originally projected to provide for: (i) the rental of office space to accommodate the positions funded under the associated costs ($429,000); (ii) centralized data-processing and communications services for the Office of Central Support Services positions funded under the capital master plan ($45,400); (iii) asset management and disposal services ($1,010,000); (iv) gift relocation services ($400,000) and miscellaneous services ($250,000) covering the maintenance of multimedia swing space, vehicle maintenance, messenger services, garage administration support, training and other miscellaneous services. The estimated resource requirements remain valid, but additional new requirements of $745,300 are anticipated for 2012, comprising: (i) $360,000 to provide for the renovation of the main cafeteria kitchen floor and other minor improvements to ensure the availability of and continued services in the cafeteria. The renovation of the cafeteria was originally included in the scope of the capital master plan. As

explained in the ninth annual progress report (A/66/527), there are security concerns about the South Annex Building, and its renovation is currently under consideration. Pending a decision on the matter, the above-mentioned requirements have been included to maintain the cafeteria at a serviceable standard; (ii) $30,000 for contractual services related to the management and coordination of the new common meeting rooms in the Secretariat Building during the transitional relocation period. It is planned that the meeting rooms will serve approximately 3,000 staff located in the Secretariat Building; (iii) $355,300, which will be rephased from 2011 to 2012 as a result of: delays in the implementation of the new permanent broadcast facility and media asset management system, for which the following requirements will be deferred: audio-visual supplies ($35,000) and technical support to build new audio-visual asset records in the asset management database ($50,000); delays in the administrative process of handing over the multimedia system in the swing space from the Office of the Capital Master Plan to the Broadcast Conference and Support Section, resulting in the deferral of the requirements for hardware and software licensing and support for multimedia rooms in swing spaces ($149,100); and delays in the closure of the General Assembly Building, resulting in the deferral of minor alteration services to configure the postal and gift centre in the Dag Hammarskjöld Library Building ($121,200);

(d) Furniture and equipment ($2,211,800). Requirements of $30,000 were originally projected to provide for Internet protocol television services in the Secretariat Building, in accordance with the reoccupation schedule. The increase is due to: (i) the deferral of resources from 2011, which cover the contingency costs as well as other contractual requirements related to the permanent broadcast facility and media asset management system ($1,731,800); and (ii) the deferral from 2011 of resources covering the cabling and replacement of high-frequency and ultra-high-frequency radio communication systems and multimedia videoconferencing software and servers ($450,000).

D. Office of Information and Communications Technology

69. It is estimated that resources of $610,900 will be required in 2012 to provide for:

(a) General temporary assistance ($157,800). Requirements under this heading are unchanged from the previous report, as no change in the original assumptions upon which the budget estimates are based is foreseen at this stage for logistical support;

(b) Contractual services ($453,100). Requirements under this heading are unchanged from the previous report, as no change in the original assumptions upon which the budget estimates are based is foreseen at this stage for capital master plan project support.

70. Offset by the unutilized balance expected to be carried over from 2011, the projected net incremental requirement for 2012 amounts to $318,600.

E. Construction, alteration, improvement and major maintenance

71. It is estimated that resource requirements for 2012 will amount to $478,000. Current projections for 2011 indicate that an estimated $1,024,600 of resources will remain unutilized as at the end of 2011. This can be used to meet the requirements of the Office of the Capital Master Plan for 2012. It is also expected that $546,600 in approved resources will be available in 2012 to offset resource requirements for other associated costs.

72. The projected requirements for 2012 are to provide maintenance services, comprising:

(a) $198,000 for ongoing support of supplementary equipment being moved from the security command centre in the Conference Building to the North Lawn Technology Centre to support systems in the Albano, Court Square and North Lawn Buildings and at 380 Madison Avenue;

(b) $280,000 for maintenance services to support access-control and closed-circuit television systems at 380 Madison Avenue ($92,000), the Albano Building ($56,000), the North Lawn Building ($105,000) and the Court Square Building ($27,000).

F. Department of Safety and Security

73. Requirements of $7,379,500 were originally projected for 2012. It is now estimated that resources of $6,450,800 will be required to provide for:

(a) General temporary assistance ($6,145,200). Requirements of $7,045,000 were projected in the previous report. The resources will provide for the continuation of 61 temporary security positions, 5 Professional positions and 3 General Service (Other level) positions. The reduced estimate reflects 61 temporary security positions as compared to the 72 projected in the previous report;

(b) Contractual services ($85,600). Requirements of $100,800 were originally projected. The resources provide for random drug testing and psychological testing of security personnel ($12,400) and mandatory training for the security officers to effectively carry out their duties ($73,200). The reduced estimate reflects the provision of training for only 61 security officers;

(c) Operating expenses ($159,300). Requirements of $164,300 were originally projected. The resources provide for: (i) communications costs, such as telephone and BlackBerry charges ($11,600); (ii) the maintenance of office automation equipment, webmail accounts and service-level agreements with the Office of Information and Communications Technology ($49,800); and (iii) veterinarian and kennelling services for nine dogs in the canine unit, the renewal of pistol permits and locksmith services ($97,900). The reduced estimate reflects the provision of right-to-use phone charges, long-distance charges and webmail accounts for only 61 officers;

(d) Supplies and materials ($60,700). Requirements of $69,400 were originally projected under this heading. The resources provide for office supplies, canine supplies, ammunition and uniforms for security officers. The reduced estimate reflects the provision of supplies for only 61 security officers.

74. Current projections for 2011 indicate that an estimated balance of $565,800 in approved resources will not have been unutilized at the end of 2011, which can be used to partially offset the requirements for 2012, resulting in net resource requirements of $5,885,000.

G. Office of the Capital Master Plan: furniture

75. Resources in the amount of $24,449,600 will be required for 2012 as follows:

(a) Seating ($13,957,700), for the procurement of task chairs, guest chairs, lounge seating and meeting room chairs, to complement existing seating;

(b) Case goods ($2,442,200), comprising such items as desks, meeting tables, computer tables, coffee tables, side tables, bookcases, wooden filing cabinets, credenzas, training tables, table lamps and floor lamps, to complement existing furniture, generally for use in the offices of Under-Secretaries-General, Assistant Secretaries-General and Directors and in conference rooms, meeting/training rooms and lounge areas;

(c) The refurbishment of historical furniture ($1,911,500);

(d) Furniture delivery management and design ($3,500,000);

(e) Contingency provisions ($2,638,200).

VI. Resource requirements for 2013

76. As stated in the ninth annual progress report on the implementation of the capital master plan, there has been no change in the schedule for the reoccupation of the Secretariat Building in 2012.

77. The capital master plan schedule (see A/66/527, sect. X) indicates that the renovation of the Conference Building is now expected to be delayed by a further six months, to late 2012, owing to the installation of enhanced security upgrades. As a result, the renovation of the General Assembly Building which will not begin until the renovation of the Conference Building is completed, will now commence in early 2013 and is scheduled for completion in mid-2014.

78. Associated costs in a total amount of $4,227,500 will be required in two areas in 2013 to support the renovation of the General Assembly Building, as follows:

(a) $1,367,500 for the Office of Central Support Services to manage the migration of audio-visual systems in the Conference Building and to track and hand over assets in the General Assembly Building;

(b) $2,860,000 previously projected for the Department of Safety and Security to provide security coverage for 2013 during the renovation of the General Assembly Building.

Table 7
Summary of projected requirements for 2013[a]
(Thousands of United States dollars)

Department for General Assembly and Conference Management	—
Department of Public Information	—
Office of Central Support Services	1 367.5
Office of Information and Communications Technology	—
Construction, alteration, improvement and major maintenance	—
Department of Safety and Security	2 860.0
Total	**4 227.5**

[a] For the renovation of the General Assembly Building.

A. Office of Central Support Services

79. Resource requirements amounting to $750,000 were originally projected for 2013. It is now anticipated that $1,367,500 will be required for 2013, as detailed below:

(a) Contractual services ($375,000): (i) conference project engineers to oversee the migration of audio-visual systems from the General Assembly Building to the North Lawn Building and to finalize the commissioning of the Conference Building ($295,000); and (ii) for the continuation of the handover specialist hired to support the commissioning process in relation to building infrastructure and management systems installed in the General Assembly Building ($80,000);

(b) General operating expenses ($475,000): (i) asset management services to support the renovation of the General Assembly Building ($175,000); and (ii) gift relocation services ($300,000); on the basis of previous experience, it is anticipated that an additional $100,000 will be needed to cover the preservation work prior to the final relocation of gifts;

(c) Furniture and equipment ($517,500): catering equipment, furniture and fixtures not covered by the capital master plan for the Delegates Dining Room, the North and South Delegates Lounges, the Coffee Shop and Cafe Austria, which will reopen once the renovation of the Conference and Secretariat Buildings has been completed. Upon the closing of the facilities prior to the capital master plan project, it was determined that some of the equipment would not be suitable for storage and reuse and therefore had to be disposed of. In the event that there should be a delay in the reoccupation of the Secretariat Building, it is expected that expenditure for associated costs will continue to be incurred at the rate of approximately $223,700 per calendar month in 2013. The monthly rates represent the minimum requirements for the Office of Central Support Services to continue activities funded under associated costs at the 2012 level.

B. Department of Safety and Security

80. The resource requirements of $2,860,000 previously projected for the Department of Safety and Security to provide security coverage in 2013 during the renovation of the General Assembly Building are unchanged. Any increase in the previously forecast activity levels arising from additional construction activity in respect of the capital master plan security enhancement project will be met through funding provided for that project by the host country, in accordance with the decision of the General Assembly set out in paragraph 37 of its resolution 65/269.

VII. Action to taken by the General Assembly

81. **The General Assembly is requested:**

(a) To take note of the progress set out in the present report;

(b) To note the overall total costs of activities associated with the capital master plan for the period from 2008 to 2013 in the amount of $146.8 million;

(c) To note the associated costs for 2012 in the amount to $46,322,200, broken down as follows:

(i) $722,800 for the Department for General Assembly and Conference Management;

(ii) $5,138,700 for the Department of Public Information;

(iii) $32,921,000 for the Office of Central Support Services;

(iv) $610,900 for the Office of Information and Communications Technology;

(v) $478,000 for construction, alteration, improvement and major maintenance activities at Headquarters;

(vi) $6,450,800 for the Department of Safety and Security;

(d) To approve a net amount of $11,365,100 for 2012, after taking into account the estimated unspent balance of $34,957,100 for the period 2008-2011;

(e) To approve the continued funding of associated costs from within the approved budget of the capital master plan.